

Submission Form

Please complete this form in block capitals.

First Name: Surname:

Address:

Postcode: Telephone:

Email:

Name for Payments:

Please indicate your preferred selection day:

9th Sept 16th Sept Online

Please indicate the contents of your submission:

2D 3D Both

	Title of Work (30 characters maximum including spaces, 1 character per box)													Price (£)	Width (including frame, cm)	Height (including frame, cm)	Medium	GSAS Use Only	
1																			
2																			
3																			
4																			
5																			
6																			

I have read and agree to the GSAS terms and conditions.

I have read and agree to the GSAS privacy policy.

We will only use your information to contact you on matters relating directly to the show and will never share your details with any third party except where we are required to do so by law.

Submission Details

Please read this form carefully as it contains vital information about the exhibition.

Your form is your authority to exhibit and will be used as a receipt when collecting pictures.

Submitting a Form

The submission form for the show is on the first page of this document. You can either **download** the form, fill it in on your computer and **email** it back to us at **info@enormousart.co.uk**, or **print** it out and fill it in by hand to submit **by post** to **Enormous Art Ltd, 95 Brookhouse Hill, Sheffield, S10 3TE**.

No matter how you have submitted, you must keep your own printed copy of your completed form to bring to selection and the show.

The last day for online submissions is the **7th of September**.

If you are not able to complete your full form before the selection day, please let us know which day you will be attending in advance.

Artwork Specifications

You can submit up to **six works**, in **any medium**, including hand-made prints if they are a limited edition. We do not accept photography or giclée prints. You can submit digital art that uses creative digital skills and original ideas. If you are including a **competition entry**, this counts as one of your six works, and is **not** extra.

Frames used must be **well-made** and finished. **We do not accept clip frames or mirror plates**. Works on paper must be framed behind glass. Unframed canvases must be **tidily finished** around the edges. Hung works should have a hanging cord, attached with **D-Rings**, that **cannot be seen** when the picture is hung.

You must **label** each exhibition on the back using the labels provided with this form. **Artwork must be framed and labelled before selection.**

We will reject works that are not properly presented or finished.

The minimum acceptable price for work is **£40**. **We do not accept 'not for sale' works**. Do not use excessively high pricing in order to discourage a sale. Our commission charge is **30% (25% + VAT) of the sale price**.

You are responsible for arranging your own insurance for your artwork.

Before the Show

Online Submission

If you are submitting online, you **MUST** email or send via WeTransfer high resolution copies of your artwork, along with your form, to **info@enormousart.co.uk** for selection. Please ensure they are **clearly** labelled so we know which piece is which. These images **must be finished works inclusive of the frame** (if applicable). If your application is successful you will be contacted to pay your **hanging fees** of **£6** per selected picture. These must be paid **before** the show or your work will not be exhibited. We accept **card, cheque** and **PayPal** payments.

Attending a Selection Day

The selection days for this year's show are on **Sunday the 9th and Sunday the 16th of September**. These will be held at **Hallam Community Hall, Hallam Grange Cres, Sheffield S10 4BD**. Please bring all pictures, along with your form, to the hall between **9.30am – 12.00pm**. Waiting time could be **up to one hour** while your pictures are being selected, before they are returned to you with your submission form.

If your application is successful you will be required to pay your **hanging fees** of **£6** per selected picture **at the selection day**.

Submission Details

Pre-Show

The show is the **16th - 18th of November** at the **Millennium Galleries**. All of the artwork that is selected will be online prior to the show, to encourage sales and visitors.

You must bring selected pictures along with your form to the **Surrey Street Entrance** of the Millennium Gallery, S1 2LH, on **Thursday the 15th of November between 6pm and 8pm**.

If you attended a selection day your pictures will have already been numbered. Once these have been checked you may drop off your work and leave.

If you submitted online your pictures will not have already been numbered, so you must go to the **online submissions desk** for this to be completed.

Friday the 16th is hanging day, and we will need as many **volunteers** as possible. Please contact **Anne Liddell** via email at **aml@anneliddell.plus.com** if you are available. **Friday the 16th** is also the **preview and official opening** of the show from **7.30pm – 10pm**; we encourage all artists to attend. Tickets are **£12** per person, sorry **no children** are allowed at this event.

During the Show

We will also need **volunteers** throughout the duration of the show. If you are interested, please contact **Anne Liddell** via email at **aml@anneliddell.plus.com**.

There is a program of **demonstrations** and **workshops** that run during the show; these will be held in the **Art Room** downstairs in the Millennium Gallery. If you would like to host one of these sessions, please contact **Richard Towers** via email at **richard@rtowers.co.uk**, or telephone at **07768628428**.

Competition **winners** will be announced on **Sunday the 18th at 2pm**, and prize giving will be held at this time.

Post-Show

You must collect your unsold pictures from the **Millennium Gallery** on **Sunday the 18th of November between 5.30pm and 6.30pm, or Monday the 19th of November**. By **prior arrangement** you can also collect your work from **Enormous Art Ltd, 95 Brookhouse Hill, Sheffield, S10 3TE** at a later date. You **cannot** collect your pictures when the show closes at 4pm as this is when buyers collect the sold pictures. Artists who have sold all their works will be contacted before the end of the show to inform them they do not need to attend pick-up.

If you sell a picture, a **commission of 30% of the sale price** will be deducted. We will make payments to you after the show of the sale price minus our **commission of 30%**. If you provide your bank details we will pay this directly in to your account, otherwise you will be sent a cheque.

The full terms and conditions and privacy policy are available on our website: www.greatsheffieldartshow.co.uk

Your form is your authority to exhibit and will be used as a receipt when collecting pictures;
bring it with you to selection, drop-off, and collection.

Submission Details

Please fill in the information on the labels provided below and attach these to the back of your artworks. These will be needed for the submission days, and for the show itself.

Name:

Title:

Price: £

Medium:

After (if a copy of another artists work):

Name:

Title:

Price: £

Medium:

After (if a copy of another artists work):

Name:

Title:

Price: £

Medium:

After (if a copy of another artists work):

Name:

Title:

Price: £

Medium:

After (if a copy of another artists work):

Name:

Title:

Price: £

Medium:

After (if a copy of another artists work):

Name:

Title:

Price: £

Medium:

After (if a copy of another artists work):